Real Estate Brokers and Professionals

Auto Travel (In miles)	Supplies & Expenses
Client Meetings	Advertising, Signs, Flags & Banners
Continuing Education	Attorney & Appraisal Fees
Escrow & Loan Office Trips	Bank Charges
Out of Town Business Trips	Online Advertising & Services
Showing Property	Business Meals (enter 100%)
Parking Fees (\$)	Equipment Repair
Tolls (\$)	FAX Supplies
Other:	Finders Fees
Travel - Out of Town	Gifts, Flowers, & Greeting Cards
Airfare	GPS/Navigation Map Software
Bridge & Highway Tolls	Insurance - E. & O. and Liability
Bus, Subway, Train, & Taxi	Legal & Professional Services
Car Rental	Lock Boxes, Keys & Locksmith
Parking	Multiple Listing Service
Lodging (do not combine with meals)	Office Expenses
Meals (do not combine with lodging)	On-Line Service Costs
Communications & Wi-Fi Access	Open House Expenses
Laundry	Photos, CD, DVD Expense
Porter, Bell Captain	Photocopy Expenses
Other:	Postage & Shipping
Professional Fees & Dues	Referral Fees
Association Dues	Rent
Chamber of Commerce	Repairs to Sell Listed Property
License Fees	Software
Realty Board	Other:
Other:	<i>Equipment Purchases</i>
Communication Expenses	Camera
Cellular & Smart Phone Service	Cellular and Smart Phones
FAX & On Line Data Services	Computers & Laptops
Land Line	Computer Peripherals
Skype/Internet Phone Service	Fax Machine
Other:	Tablets & E-Readers
Continuing Education	Telephone
Course Fees	Copier
Materials, Supplies & Textbooks	Printers
Seminars & Motivational DVDS	Scanners
Other:	Other:

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